****

**Lap Top Discipline Policy**

**Inappropriate downloads, internet activity, communications, or inappropriate use**

1st offense: Warning, OCS, or Loss of use (maximum 5 days)

2nd offense: Maximum – 1 day OCS/Computer taken (maximum 10 days)/Parent contact

3rd offense: 1 day OCS/Computer taken (maximum 20 days)/Parent contact

4th offense: 1 day suspension/Computer taken (maximum 45days)/Parent contact

Additional offenses: Principal’s discretion

**Physical Misuse or Neglect (leaving computer/bag unattended, exposure to Food/drink, dropping or throwing of items.**

Student will be responsible for any applicable fees for repair or replacement

**Harassment/Intimidation/Cyberbullying/Using Terminal**

1st offense: Maximum 1 day suspension/Computer taken (maximum 10days)

2nd offense: Maximum 3 day suspension/Computer taken (maximum 20days)

Additional offenses: Principal’s discretion

(*This guideline is for the computer only; other sanctions may apply as per the harassment policy*)

**Use of Proxy**

1st offense: Maximum - 1 day OCS/Saturday School/Computer taken (maximum 10days)

2nd offense: Maximum - 1 day suspension/Computer taken (maximum 20days)/Parent Contact

3rd offense: Maximum - 3 day suspension/Computer taken (maximum 45days)/Parent Contact

**Intentional damage to school property and/or vandalism to computer**

Suspension and/or criminal charges; repair and/or pay for damages

**Computer use involving illegal activity (pornography/weapons/drugs and alcohol, etc)**

1st offense: 5 day suspension/Computer taken for maximum of 45 days/Contact Law Enforcement if necessary.

2nd offense: Principal’s discretion